



Period	Week number	Income Tax (include subcontractor deductions)	Student Loan deductions	Net Income Tax (1 + 2)	Gross NICs *See Note below	Statutory Sick Pay (SSP) recovered	Statutory Maternity Pay (SMP) recovered	NIC compensation on SMP	Ordinary Statutory Paternity Pay (OSPP) recovered	NIC compensation on OSPP	Additional Statutory Paternity Pay (ASPP) recovered	NIC compensation on ASPP	Statutory Adoption Pay (SAP) recovered	NIC compensation on SAP	Total deductions from NICs (total of boxes 5 to 13)	Net NICs (4 minus 14)	Amount due (3 + 15)	Date paid
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
<b>Totals months 1 - 6</b>		£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	
6 Oct to 5 Nov	27																	
	28																	
<b>Month 7</b>	29																	
	30																	
	Total																	
6 Nov to 5 Dec	31																	
	32																	
	33																	
	34																	
	35																	
Total																		
6 Dec to 5 Jan	36																	
	37																	
	38																	
	39																	
Total																		
6 Jan to 5 Feb	40																	
	41																	
	42																	
	43																	
Total																		
6 Feb to 5 Mar	44																	
	45																	
	46																	
	47																	
Total																		
6 Mar to 5 April	48																	
	49																	
	50																	
	51																	
	52																	
	§																	
Total																		
<b>Grand total months 1-12</b>																		

§ Complete this line if payday falls on 5 April (in leap years 4 and 5 April).

**\*Note**  
The monthly NICs totals in column 4 on this form may not be the same as the monthly NICs used for recovering SSP under the Percentage Threshold Scheme. For further information see E14 *Employer Helpbook for Statutory Sick Pay*.

**Record of funding** If you receive funding from HM Revenue & Customs to pay SSP, SMP, OSPP, ASPP, SAP or to refund tax, you may keep a record in the table below. It will help you to fill in your form P35 *Employer Annual Return* at the end of the year.

Date received from HM Revenue & Customs	Funding to pay SSP/SMP/OSPP/ASPP/SAP	Funding to refund PAYE Income Tax
	£	£
<b>Totals</b>		