

## **Notification of pension starting**

Fill in this form for someone starting a pension. Use capital letters when completing this form.

You can also file online at www.hmrc.gov.uk

There is guidance available in the Employer Helpbook E13 Day-to-day payroll and at www.hmrc.gov.uk

Pension recipient	
National Insurance number	Date of birth DD MM YYYY
Title - enter MR, MRS, MISS, MS or other title	Address
Surname or family name	
First or given name(s)	
That of given nume(s)	Postcode
Candar Fatar IVI in the accuration have	Will this person receive this pension because they are a
Gender. Enter 'X' in the appropriate box	recently bereaved spouse or civil partner?
Male Female	No Yes
About the pension/income drawdown/income withdrawal To be completed in all cases	<b>Previous employment details</b> If applicable please enter the following details.
Employer PAYE reference	Previous employer PAYE reference
Office number Reference number	Office number Reference number
Employer name and address	Previous employer name
Employer name and address	
	Date of leaving DD MM YYYY
	Total pay to date
Postcode	
	£
	Total tax paid to date
Date pension started DD MM YYYY	£ ·
	Tax code used Enter 'X' in box if Week 1/Month 1 applied
Pension payroll number	
	Enter the week or month number below
Annual pension	
£ · · · · · · · · · · · · · · · · · · ·	Week number Month number
Tax code in use Enter 'X' in box if Week 1/Month 1 applies	

Complete this form following the instructions in the Employer Helpbook E13 *Day-to-day payroll.* Send the completed form to your HMRC office.

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